

# Bryant Commons

Facility Use Application | 438 W. Oglethorpe Highway | Hinesville, GA 31313

**\*Applications must be submitted 2 weeks prior to event with \$20 fee, which be deducted from the final balanced owed.**

## **CONTACT INFORMATION:**

Organization/Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

(Street) \_\_\_\_\_ (City) (State) (Zip Code)

Telephone: (Daytime) \_\_\_\_\_ (Cell) \_\_\_\_\_

Email: \_\_\_\_\_

## **EVENT INFORMATION: **\*\*GRILLS, WATERSLIDES AND FARM ANIMALS ARE PROHIBITED\*\*****

Name of event: \_\_\_\_\_ (Check one) **Public** \_\_\_\_\_ **Private** \_\_\_\_\_

Type of event: \_\_\_\_\_  
*(festival, fundraiser, wedding, concert, photo session, etc. and the activities that will take place – dinner, egg hunt, speaker, music, etc.)*

Attendance expected: \_\_\_\_\_ Attendance of previous events, if applicable: \_\_\_\_\_

**When you are expecting more than 49 people, an assembly permit is required.**

Event date(s): \_\_\_\_\_

Event times: Start \_\_\_\_\_ End \_\_\_\_\_ **Time of use:** Start \_\_\_\_\_ End \_\_\_\_\_  
*(actual event times) (time facility is requested, to include set-up/clean-up)*

What part(s) of the property would you like to use?

Stage & Amphitheater Vendors' Hill Awning (next to the metal bldg.) Brambles Playground  
Field Parking Walking Track Back Lawn (behind Telephone Museum) Camellia House  
Veterans Memorial Walk Cisco's Dog Park Other (please specify): \_\_\_\_\_

Do you require electricity? Yes \_\_\_\_\_ No \_\_\_\_\_

Will admission fee be charged? Yes \_\_\_\_\_ No \_\_\_\_\_ Amount / Ages: \_\_\_\_\_

Will you have vendors? Yes \_\_\_\_\_ No \_\_\_\_\_ **Are their services/products for sale?** Yes \_\_\_\_\_ No \_\_\_\_\_

If food will be served, who will provide? (Circle) Prof. Caterer - Self/Group Catered - Vendors

Will alcohol be present? No \_\_\_ Yes \_\_\_ Served or Sold (Circle) Alcohol permit approval date if selling:

**Please attach a copy of your alcohol and assembly permits to the application, if applicable.**

Is fishing part of your planned activities? Yes \_\_\_\_\_ No \_\_\_\_\_ *(The park policy is Catch & Release.)*

Is your event pet friendly? Yes \_\_\_\_\_ No \_\_\_\_\_ *(According to city ordinance, all dogs must be on leashes.)*

It may be possible for the ITPA Telephone Museum to be open during your event. Would you like for someone from the ITPA to contact you with more information? Yes \_\_\_\_\_ No \_\_\_\_\_

## **COVID Safety Measures:** (Initial all that apply)

\_\_\_ I will ask guests to wear masks \_\_\_ Social Distancing will be enforced \_\_\_ Hand Sanitizing will be available

**\*Absolutely no firearms, or illegal drugs allowed on premises. Failure to comply will result in prosecution and ban from utilizing facility.**

Submit completed form and attached information to: Hinesville Downtown Development Authority  
115 East M.L. King Jr. Drive | Hinesville, GA 31313

Email: [programassistant@hinesvilledowntown.com](mailto:programassistant@hinesvilledowntown.com) | Telephone: 912.877.4332.